

Kinesiology Online Academic Affairs Committee Meeting
May 25-26, 2006
Thursday 1:00 – 4:00 PM; Friday 9:00 - Noon
Austin, Texas 78701

Present: Lois Hale, UTPB; Zenong Yin, UTSA; Sue Mottinger, UTPA; Jim Schwane, UTT; Darla Smith, UTEP; Zero Eldridge, UTPB; Marta Hubbard, UTTC; Rob Robinson, UTTC; Jennifer Rees, UTTC; Lori McNabb, UTTC

Lois Hale, Chairman, welcomed the attendees and called the meeting to order.

The minutes were read from the November 2005 meeting. A few changes were made and the minutes were approved.

Zero Eldridge was welcomed to the AA committee. He will be replacing Lois Hale who must step down due to responsibilities as Dean at UTPB.

UTTC Overview

- UTTC academic programs continue to grow –10,000/year
- More demand in summer
- MFA in Creative Writing from UTEP
- Masters of Arts in Teaching Science - UTD
- Growing Professional Development program –always secondary to academic programs
- Revamp of TIS – TIS II
- Course Redesign
- Terry Sullivan's Appointment as Provost at University of Michigan
- Innovations in Online Learning Conference 2006

Election of New Chair

After considerable discussion, Jim Schwane moved that the issue be tabled and be reopened in the morning. Zero Eldridge seconded the motion. After discussion, it was unanimously approved. The item was revisited Friday morning, and it was voted unanimously that Jim Schwane will be the new Chair of the AA Committee. It was voted that Lois Hale will be UTPB's alternate member on the AA Committee and will stay on the listserv.

Academic Issues

- Sue Mottinger asked if anything can be done to track students who started in 2000 and dropped out? Rob Robinson answered that this had not been done and presently could not be done.
- Discussion of undergraduate Kinesiology courses being developed began. Lois Hale stated that yes, this has been discussed previously. The following leveling courses are

- Anatomy and Physiology
- Biomechanics
- Motor Learning
- Exercise Physiology

Action Item: Zero Eldridge will work with Dr. Georgios Stylianides to write a proposal for the funding of undergraduate courses. He will come back to the committee with syllabus and then the RFP. This will take place via email.

Scholastic Dishonesty

Darla Smith gave an update on the issue of dealing with students who are taking a course from another institution and plagiarism occurs. How to deal with the student on both the home campus and host campus? As suggested by Lori McNabb in the last meeting, the Dean of Students of the host campus (UTEP) contacted the Dean of Students of the student's home campus. The host campus assessed the penalty and the home campus was informed of the action.

Advising Responsibilities

Sue Mottinger asked what was the role of the advisor in the online program? As the first contact, she directs the student to admissions and answers any questions about the online program. After a student has been admitted, she works with the student on course selection, getting permission to register, files a degree plan, hands the baton to the project advisor, handles any academic petitions, tried to provide connections to financial aid and the accounting process.

Sue thinks it is important that it is known what the advisor does.

After considerable discussion, it was agreed that students who are not Kinesiology Online students should not take the Research Methods course.

External Program Review

Sue Mottinger asked if a person would have to evaluate four different programs? Lois Hale offered to share with the group Program Review Guidelines. She also agreed to approach Robert Carlson, Dean of the College of Natural Sciences at California State University, San Bernardino as a possible external reviewer.

Sue Mottinger will find out where UTPA is in the Self Study and report at the next meeting. All others will continue to think about the external review process.

Curricular Issues

- Course Schedule – It was discussed and updated.
- Faculty Qualifications and Credentials – Lois Hale reported that Camille Cassidy will be teaching one of her courses in the Fall 07. Zero Eldridge will share her vita with the committee.

New Business

The RFP will go out in the Fall 06, and if there are major changes in Fall 07. The committee and UTTC staff sent out a great big thank you to Lois Hale for all of her hard

work. She is a major factor in the success of the Masters of Kinesiology Online degree programs.

There will be a two day meeting in the Fall.

The meeting was adjourned.